

Groups and Individuals Contacted about the Sustainable Transport Methodologies Project

INTERIM REPORT 1

Transport Canada Project

Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions

Principal Investigator:

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Ottawa, Ontario

August 30, 2008

A. Background

Informing groups and individuals about the project, and inviting their participation, is an outreach activity which is part of Task 1 in the body of work to be undertaken for Transport Canada. The project is comprised of six tasks, and the summary description of Task 1 is as follows:

Task 1 – Prepare a statement about the project and circulate for posting on websites and dissemination among associations, list serves, government agencies, and other means of informing experts and interested parties about opportunities to contribute to the research process and project documentation, and to participate in the network of experts being assembled as part of the project.

Interim Report 1 documents the steps taken to complete Task 1. The report begins with a brief descriptive comment on the Project Synopsis, and is followed by sections which include the communications sent to a selection of groups and individuals with an interest in the domain of “Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions”.

B. Statement about the Project

The statement about the project is titled Project Synopsis, and it was initially posted on two websites in mid-August 2008 in order to begin the information awareness and dissemination process. The two websites are that of the Principal Investigator (PI), and that of Transport 2000 Canada. It is appropriate for the PI to post the synopsis to report on his work, and the website of Transport 2000 Canada was selected due to its international membership covering all modes of transport, and its timely response and action when asked to assist in disseminating the synopsis. The website addresses are: transport2000.ca/ and wellar.ca/wellarconsulting/TCProjectSynopsis.pdf.

Since the Project Synopsis is available online at two websites, and additional postings by various organizations are increasing the visibility of the report, it is not repeated in full here. However, the cover page (Figure 1) and the list of project tasks (Figure 2) are presented below for the purposes of context, and because they provide pertinent details about the funding agency, the contents of the Project Synopsis, and the scope and design of the project.

**Figure 1. Title Page of the Synopsis, Transport Canada
Project on Sustainable Transport Methodologies**

**Methodologies for Identifying and
Ranking Sustainable Transport Practices in
Urban Regions**

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Funding Agency:

Urban Transportation Programs

Environmental Initiatives

Transport Canada

File /Contract # T8080-08-0152

Funding for the project, ***Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions*** has been approved, and this synopsis is an element of the outreach component. The synopsis provides context for the project, indicates the scope and direction of the research and development activities to be undertaken, summarizes the research design of the body of work, and lists the project deliverables.

Ottawa, Ontario

August 15, 2008

Source: wellar.ca/wellarconsulting/TCProjectSynopsis.pdf

Figure 2. Tasks of the Transport Canada Project on Sustainable Transport Methodologies

Task 1 – Prepare a statement about the project and circulate for posting on websites and dissemination among associations, list serves, government agencies, and other means of informing experts and interested parties about opportunities to contribute to the research process and project documentation, and to participate in the network of experts being assembled as part of the project.

Task 2 – By means of Internet searches and communications with experts and practitioners, ascertain whether precedent studies have been done, and, if so, reconcile that work with the work of this project.

Task 3 – Using the results of literature reviews and the suggestions of experts and practitioners, prioritize the pertinent bodies of literature, and conduct the literature search and review process to produce as representative a set of findings on methodologies for identifying and ranking sustainable transport practices in urban regions as resources (funds and time) permit.

Task 4 – Using the results of literature reviews and the suggestions of experts and practitioners, prepare a first approximation inventory of variables representing sustainable urban transport practices ranging from worst to best.

Task 5 – Prepare an interim report on findings about the state of the art/science of measuring sustainable transport practices in urban regions, and the variables representing worst-to-best sustainable transport practices in urban regions.

Task 6 – Prepare a final report that includes appendices of: 1) methodologies on measuring sustainable transport practices; 2) variables used to represent or identify sustainable transport practices in urban regions; 3) a bibliography of references used in the project; and 4) a list of contributors to this project who agree to be included in a list of resource people on the topic of “Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions”.

Source: wellar.ca/wellarconsulting/TCProjectSynopsis.pdf

C. Communications to Groups and Individuals

Communications about the launch of the project have been sent to and received from individuals as well as contact persons of local, national and international groups from a number of countries, including Canada, the United States, England, Northern Ireland, France, Austria, Scotland, Switzerland, Malaysia, Italy, Germany, Australia, and New Zealand.

The individuals and contact persons are associated with government and non-government organizations (e.g., universities, advocacy groups, public interest groups, vested interest

groups, consulting firms, technical organizations, and the media, and are from such fields as transportation engineering, traffic engineering, civil engineering, transportation planning, land use planning, geography, economics, operations research, energy conservation, environmental studies, public administration, geomatics, geographic information systems, sustainable development, and sustainable transportation.

The purpose of the initial communications was to promote awareness of the project, direct attention to the six tasks outlined in the Project Synopsis and Figure 2 above, and provide an early indication of a key aspect of the project's design methodology. That is, the findings of this study are not prescribed by the Principal Investigator. Rather, they depend upon and are derived from feedback and inputs from organizations and individuals with knowledge about the methods and techniques that should be used, could be used, and are used in making decisions about identifying, adopting, and implementing sustainable transport practices.

At the time of this writing, more than 30 variations on the basic information note have been emailed to group contact persons and individuals to alert them to the project, and inviting participation. The texts of a selection of communications with groups follow to illustrate this part of the outreach program.

Communications to and from Groups

Approximately 60 groups, 30 in Canada and 30 outside Canada, have been contacted about the project at the time of this writing, and others will be added as the project proceeds. It is noted that some of these organizations have many thousands of members, and as many as twenty-five or more specialty group activities. The process of group selection took into account the record of publication, conference activity, newsletter items, website 'action', and the Principal Investigator's impression of the quality of discourse that each group brings to bear on the topic of "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions"

The groups selected for inclusion in this report are arranged alphabetically, and the text with each group name is the body of the communication to or from the group. Available website addresses of these groups are included to assist Transport Canada should it wish to inquire about the pertinence of any of these the organizations to Task 1 or to the remaining project tasks.

1. Active Transportation - Canada

<http://activetransportation-canada.blogspot.com/>

"I am working on a project for Transport Canada. David MacIsaac, who is the contact officer, suggested that AT could make a very important contribution to the outreach part of the project.

The title of the project is "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the project should be of interest to a number of members of the AT community.

A Project Synopsis has been prepared as an element of the outreach part of the project, and has been posted at www.wellar.ca/wellarconsulting/TCProjectSynopsis.pdf.

It would be very much appreciated if you could post and otherwise circulate the Synopsis, or the link to the Synopsis, as part of the effort to inform community groups, advocacy groups, and other public interest groups about the project.

You are invited to refer to and use the Synopsis in presentations, courses, article referencing, website postings, newsletter mentions, or other purposes consistent with the objectives of the project.

Further, I hope that there will be an opportunity for you to contribute to the study findings as one of the experts with whom I will be in contact.”

2. American Collegiate Schools of Planning (ACSP)

www.acsp.org

“The purpose of this note is to ask for your assistance in disseminating information about a project which should be of interest to a number of ACSP members, and which could be the basis of an exceptional session or roundtable at a future ACSP conference.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing ACSP members about the project. A very brief statement has been prepared to direct interested persons to the Project Synopsis which is available online, and it is attached.”

Upon advice from ACSP, the communication was submitted to the PLANET listserve ('planet@listserv.acsu.buffalo.edu') and it has been circulated to the list members.

3. Applied Geography Specialty Group, Association of American Geographers

<http://agsg.binghamton.edu>

“The following information note reports on the applied sustainable transportation project that I am undertaking for Transport Canada.

Since there is an outreach part to the project, I would appreciate having the Synopsis Report included in the AGSG Newsletter, circulated to AGSG members via the listserve, posted on the AGSG website, and given whatever other kind of visibility that can be provided.”

4. Association of European Schools of Planning (AESOP)

www.aesop-planning.com/

“The purpose of this note is to ask for your assistance in disseminating information about a project which may be of interest to a number of AESOP members, and which could be the basis for a session at a future AESOP conference.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing AESOP members about the project for Transport Canada. The project design includes an outreach component, and also involves learning whether others have done similar or related work. A communication to AESOP members would be excellent ways for them to learn about the project, and could perhaps assist in locating individuals who might wish to contribute to the study.”

5. Autonomous University of Madrid

<http://www.uam.es/fernando.molini/geoism/index.html>

“I am very interested in participating in the World Land Use Strategy agenda, and especially if the activity has transportation theme along the lines of what I am investigating as a project for Transport Canada.

More specifically, deliberations with Transport Canada regarding "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions" are finalized, and the project is now a go.

A Project Synopsis has been prepared as an element of the outreach part of the project, and has been posted at wellar.ca/wellarconsulting/TCProjectSynopsis.pdf.

In the immediate term, you are welcome to use the Synopsis for courses, article referencing, communications with colleagues, or other purposes consistent with the objectives of the project, and I hope that there will be an opportunity for you or someone in your group to contribute to the study findings as one of the experts with whom I will be in contact.

In the longer term, and I will have a more informed opinion to offer when the project is complete, we may be able to build on the indications that researchers in other countries have an interest in conducting studies are similar to the one in progress for Transport Canada. It occurs, therefore, that this kind of project could fit in the agenda under development by your group.”

6. Canadian Association of Geographers (CAG)

www.cag-acg.ca/

“The project "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions" has been confirmed by Transport Canada and is now in progress.

A Project Synopsis has been prepared as an element of the outreach part of the project, and has been posted at wellar.ca/wellarconsulting/TCProjectSynopsis.pdf.

Planners, engineers, and members of other disciplines have been invited to participate in the study, and I wish to extend that invitation to geographers with expertise in the methods and techniques used to assist in making decisions about identifying, adopting and implementing sustainable transport practices. If you wish to contribute as one of the government or non-government experts, please contact me by email at wellarb@uottawa.ca.

Finally, the Synopsis may be used for courses, article referencing, or other purposes consistent with the objectives of the project, and feedback related to any of the project tasks is invited.”

7. Canadian Institute of Planners

<http://www.cip-icu.ca/>

“In 2007 I contacted about fifty municipal and provincial governments across Canada for inputs to my keynote address at the 2007 TravelWise conference in Belfast, Northern Ireland, on the topic of climate change and sustainable transport. A number of planners were assigned to respond to my inquiry.

As circumstances would have it, I am continuing my work in that domain in Canada. It would be valuable for me, and perhaps very valuable for a number of your members, if CIP could assist in helping on the outreach part of the project that I have been contracted to undertake for Transport Canada.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing CIP members about the project. A very brief statement has been prepared to direct interested persons to the Project Synopsis, and it is attached. You are most welcome to use the brief note in whole or in part.”

8. Canadian Institute of Transportation Engineers (CITE)

www.cite7.org/

“In 2007 I contacted about fifty municipal and provincial governments across Canada for inputs to my keynote address at the 2007 TravelWise conference in Belfast, Northern Ireland, on the topic of climate change and sustainable transport.

I am continuing my work in that domain in Canada. It would be valuable for me, and perhaps very valuable for a number of your members, if CITE could assist in helping on the outreach part of the project that I have been contracted to conduct for Transport Canada.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could assist in moving this to the person at CITE who is best placed to inform CITE members about the project. A very brief statement has been prepared about the Project Synopsis, and it is attached. The CITE person is most welcome to use the brief note in whole or in part.”

9. New Mobility Partnerships

www.newmobility.org

“Thank you for the clarification, for disseminating word about the Synopsis, and for directing me to pertinent materials. Very helpful.

As for collaboration, things have changed a lot since I wrote the “end of the automobile” newspaper article in 1975 (<http://www.transport2000.ca/>), and I am encouraged that although three decades have been frittered away, there is still time and opportunity to make a major difference through international collaboration.

In that regard, the Transport Canada methodologies project is totally open as a result of posting the work to be done on the web, and I look forward to much sharing of information with people such as you, and organizations such as yours. And, more specifically, it would be marvellous if I can obtain inputs that go directly to the tasks that are outlined in the Synopsis.”

10. Federation of Canadian Municipalities

www.fcm.ca/

“In 2007 I contacted about fifty councils across Canada for inputs to my keynote address at the 2007 TravelWise conference in Belfast, Northern Ireland, on the topic of climate change and sustainable transport.

I am continuing my work in that domain in Canada. It would be valuable for me, and perhaps very valuable for mayors and councils, and regional chairs and councils, if FCM could assist

in helping on the outreach part of the project that I have been contracted to conduct for Transport Canada.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, used in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing FCM members about the project. A very brief statement has been prepared about the Project Synopsis, and it is attached. You are most welcome to use the brief note in whole or in part."

11. Federation of Urban Neighbourhoods (FUN)

www.urbanneighbourhoods.ca

"Deliberations with Transport Canada regarding "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions" are finalized, and the project is now a go. The project may be of interest to the FUN group, and the Synopsis could be posted on the FUN website. If a clean pdf is needed, I would be pleased to send the file.

A Project Synopsis has been prepared as an element of the outreach part of the project, and has been posted at wellar.ca/wellarconsulting/TCProjectSynopsis.pdf.

You are welcome to use the Synopsis for general communication, newsletter, article referencing, or other purposes consistent with the objectives of the project, and I hope that there will be an opportunity for you and other members of FUN to contribute to the study findings as experts with whom I will be in contact."

12. Government of Canada Interdepartmental Working Group on Sustainable Transportation (IWGSUT)

"The ST project with Transport Canada has been approved, and variations on the brief attachment are being sent to different organizations as part of the outreach program (Task 1).

It seems to me that you and several of your colleagues on IWGSUT may be interested in contributing your thoughts to the project, and I will get back to you on that matter in due course.

In the meantime, I would be very grateful if you would circulate the Synopsis attachment among your IWGSUT colleagues."

13. Ontario Professional Planners Institute (OPPI)

<http://www.ontarioplanners.on.ca/>

“In 2007 I contacted about fifty municipal and provincial governments across Canada for inputs to my keynote address at the 2007 TravelWise conference in Belfast, Northern Ireland, on the topic of climate change and sustainable transport. A number of planners were assigned to respond to my inquiry.

As circumstances would have it, I am continuing my work in that domain in Canada.

It would be valuable for me, and perhaps very valuable for a number of your members, if OPPI could assist in helping on the outreach part of the project that I have been contracted to undertake for Transport Canada.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing OPPI members about the project. A very brief statement has been prepared to direct interested persons to the Project Synopsis, and it is attached. You are most welcome to use the brief note in whole or in part.”

14. Toronto Coalition for Active Transportation (TCAT)

<http://www.torontocat.ca/main/node/187>

“Thank you for promptly posting the item. Communicating notice of the study to community and public interest groups is an important part of the outreach program, and your site is excellent in that respect.

As for other ways to help, an idea comes to mind that could be mutual beneficial for TCAT and the Transport Canada project if schedules permit.

Part of the research involves holding a limited number of meetings with non-government officials. I will not be at the TAC conference in September due to other obligations, but it is possible that I could be in Toronto in October.

Would there be any interest at TCAT in hosting a meeting at which I would briefly overview the project, and then engage in a Q&A session and discussion with attendees about the methodologies that should be used and are used in making decisions about identifying, adopting, and implementing ST practices?”

15. Traffic Injury Research Foundation (TIRF)

www.trafficinjuryresearch.com/

“Thank you for forwarding the Transport Canada item to TIRF researchers. I expect that a contribution to the methodology work could be made by TIRF since it has likely examined the relationship between traffic modes and injuries.”

16. Transport 2000 Canada (T2000)

<http://www.transport2000.ca/>

“I mentioned this Transport Canada project at the T2000 AGM. Now that it has been confirmed, I want to open the door, window, etc., to the informed contributions of T2000 experts. Posting the Synopsis is part of the outreach program, and further dissemination of the Synopsis or word about the Synopsis to T2000 members is invited.

In this latter regard, I will be asking officials in municipalities (and provinces/territories if resources permit) across Canada to report on the methodologies used to make decisions about identifying, adopting, and implementing sustainable transport practices.

Closing note: The project includes a section in which experts expound (one page max is the current design spec) on a methodological approach which, in the opinion of the expert, could have or should have been used by a municipality when deciding to identify, adopt, or implement a sustainable transport practice. More on that in due course, but T2000 members are invited to think about how to address the task.

As you may appreciate, what I receive from experts will assist in assessing what I receive from municipal officials, and my intention is to raise the bar as much as prudence allows.

So, thanks again for the fast turnaround on the posting request, and thanks in advance to those who assist in getting out the word about the project.”

17. Transport 2000 New Zealand

www.techmedia.co.nz/t2k/

“Deliberations with Transport Canada regarding "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions" are finalized, and the project is now a go.

A Project Synopsis has been prepared as an element of the outreach part of the project, and has been posted at <http://www.wellar.ca/wellarconsulting/TCProjectSynopsis.pdf>.

You are welcome to use the Synopsis for courses, article referencing, communications with colleagues, or other purposes consistent with the objectives of the project, and I hope that there will be an opportunity for you to contribute to the study findings as one of the experts with whom I will be in contact.

I note in closing that if you wish to receive a pdf version of the Synopsis to post for your group, let me know and I will send it to you immediately.”

18. Transportation Association of Canada (TAC)

www.tac-atc.ca/

“In 2007 I contacted about fifty municipal and provincial governments across Canada for inputs to my keynote address at the 2007 TravelWise conference in Belfast, Northern Ireland, on the topic of climate change and sustainable transport.

I am continuing my work in that domain in Canada. It would be valuable for me, and perhaps very valuable for a number of your members, if TAC could assist in helping on the outreach part of the project that I have been contracted to conduct for Transport Canada.

The project is titled "Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions", and the focus of the work is on learning about the rationale, that is, the methods and techniques, that are used by consultants, academics, advocacy groups, ordinary citizens, and especially government officials, in making decisions to identify, adopt, and implement sustainable transport practices.

I would be most grateful if you could give consideration to informing TAC members about the project.”

19. Transportation Geography Specialty Group (TGSG), Association of American Geographers (AAG)

<http://www.geotrans.hofstra.edu/geotrans/tgsg>

“Here is some successful transport research news from Barry Wellar, who feels that the TGSG was very helpful in his progress setting up this project:

Barry Wellar Professor Emeritus, University of Ottawa, and recipient of the Ullman Award from the TGSG, has been contracted by Transport Canada to undertake a survey of international experts and Canadian government officials on Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions.

The survey is the first phase of a project to create a methodologically-designed system for ranking transport infrastructure and operations decisions on the basis of sustainability criteria. Study terms of reference and research design include elements of the presentations on transportation performance measures at the 2008 meeting of the Association of American Geographers in Boston, and the 2008 Joint Congress of the American Collegiate Schools of Planning and the Association of European Schools of Planning in Chicago.”

It is likely that additional groups will be informed about the project, but it appears that those listed above are a sufficiently representative set for the purposes of Task 1.

Communications with Individuals

During the initial phase of the project, communications were sent to and received from individuals in government and not in government. The intent of the communications included receiving feedback on the project's research design, inviting informed advice on Tasks 1-6, and expanding the network of experts willing and able to contribute to the project's objectives.

Further, the initial communications were designed to encourage individuals to think about contributing to the body of thought being assembled on the methods and techniques that should be, could be, and are used in making decisions about identifying, adopting, and implementing sustainable transport practices.

In addition to exchanging communications with potential contributors to a body of expert opinion, communications are also exchanged with students, journalists, elected officials' assistants, and numerous other people who are curious about the project or have a comment to express. However, for reasons of time and financial resources, our objective in this report is solely to establish that the condition of involving expert opinion has been met. That is, individuals with established credentials as experts have been informed of and in many cases are engaged in the project.

As for the process of selecting experts, they are identified using a procedure similar to that for groups. That is, the decision to contact individuals takes into account such features as their records of publication, conference activities, research grants, media stories, consulting assignments, expert witness designations, testimony at public hearings, newsletter items, website 'action', experience in applied research, and awards and other forms of recognition.

These achievements attest to an individual's expertise regarding the methods and techniques that should be, could be, and are used in making decisions to identify, adopt, and implement sustainable transport practices, and help to identify individuals whose opinions are pertinent to the project.

The individuals with whom communications have been exchanged to this point in time are listed below in alphabetical order, and their affiliations are listed. The latter attribute illustrates the mix of individuals who have been contacted and invited to contribute to the project, and/or to suggest others who might also be able to assist.

Moaz Ahmad, TRANSIT, Klang Valley, Malaysia
Jean Andrey, University of Waterloo, Canada
Ed Barsotti, League of Illinois Cyclists
Eric Britton, New Mobility Partnerships, Paris
Marilyn Brown, Georgia Institute of Technology
Ron Buliung, University of Toronto, Canada
Bob Czerniak, New Mexico State University
Bernard D'Amour, Canadian Urban Transit Association
Ken Dueker, Portland State University
Arne Elias, Centre for Sustainable Transportation (U. of Winnipeg)

Pete Fielding, University of California at Irvine
Chris Fullerton, Brock University, Canada
Michael Fox, Mount Allison University, Canada
William Garrison, University of California at Berkeley
Bernie Geiger, Pedestrian Transit Advisory Committee, City of Ottawa, Canada
Michael Haynes, TransActive Solutions, Canada
Angela Hull, Heriot-Watt University, Edinburgh
Harry Gow, Canadians for Safe and Responsible Highways
Mike Jager, RailFuture Group Inc., Canada
TR Lakshmanan, Boston University
David Lvinger, Mobility Education Foundation (Seattle)
Cheryl Louseley, Pedestrian Charter Steering Committee, Region of Waterloo, Canada
David MacIsaac, Transport Canada
Neil Mellor, British Telecom
Brian Moreland, Department of Regional Development, Northern Ireland
Michael Niedzielski, Ohio State University
Quisheng Pan, Texas Southern University
Sharon Philpott, Environment Canada
Gabe Rousseau, Bicycle and Pedestrian Program, U.S. Federal Highway Administration
Jan Scheurer, Curtin University of Technology
Mike Schiffer, University of Illinois at Chicago
Jerry Schneider, University of Washington
Robert Schneider, University of California at Berkeley
Lalita Sen, Texas Southern University
John Sigurjonsson, Cycle Chatham-Kent, Canada
Wilbur Steger, CONSAD Research Corporation, Pittsburgh
Shin-pei Tsay, Transportation Alternatives, New York City
Shawn Turner, Texas Transportation Institute
Nigel Waters, George Mason University
Clarence Woudsma, University of Waterloo, Canada
Donna Young, British Telecom

In addition to the above list of persons directly contacted about the project, there is a much larger number of individuals who have made inquiries about the research, and volunteered opinions and materials for my consideration. It appears that the persons listed above are a sufficiently representative set for the purposes of Task 1, and the other individuals add a substantial measure of comfort about available expertise as the project proceeds into Tasks 2-6.

D. Further Communications with Groups and Individuals

As demonstrated by the solicited responses and the unsolicited emails that are arriving in regard to the project, it is clear that through conferences, listserves, website postings, etc., the objectives of Task 1 have been met. In particular, a number of VIGs (Very Important Groups) have been informed of the project, and the number of experts who have agreed to participate in the project is sufficient to proceed to Task 2 and subsequent tasks. Moreover,

the initial, positive reception appears to be a strong indication that invitations to additional experts to participate in the project will be favourably received.

E. Conclusion

The body of work to be undertaken in Task 1 is as follows:

Task 1 – Prepare a statement about the project and circulate for posting on websites and dissemination among associations, list serves, government agencies, and other means of informing experts and interested parties about opportunities to contribute to the research process and project documentation, and to participate in the network of experts being assembled as part of the project.

The Synopsis Report has been posted, notice of the posting has been sent to a selection of groups and individuals for their consideration and for further dissemination to group members, and/or other interested individuals.

In addition, contacted groups and individuals have been advised that the Synopsis Report may be used in courses, published in newsletters, posted on websites, and otherwise used in ways that are consistent with the objectives of the project. These achievements are consistent with the Principal Investigator's understanding of the deliverables required to satisfactorily complete Task 1.

Interim Report 1, Groups and Individuals Contacted about the Sustainable Transport Methodologies Project, informs Transport Canada about the groups and individuals contacted during the initial phase of the project, ***Methodologies for Identifying and Ranking Sustainable Transport Practices in Urban Regions.***

In addition, Interim Report 1 also informs many members of the international research community about the project, and serves notice that the project invites participation of government and non-government experts in the methods and techniques (methodologies) that are used, could be used, and should be used in making decisions about selecting, adopting, and implementing sustainable transport practices.

I am pleased to note in closing that the Task 1 approach of informing groups and individuals about the project has resulted in a number of experts offering to assist, and has also produced many useful references to documents, to pertinent websites, and related projects. This assistance is most appreciated.

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